SEP Kit Signup Day
September 15, 2018

We hope you will be able to join us on SEP Kit Signup Day! As is our tradition, we’ll have potluck lunch, lab surplus, door prizes, networking with peers, and of course, signups for kit use. Even if you are only using supplies this year, come hear the scientific talk by Dr. Kristen Anderson on cancer research and spend some time catching up with your colleagues.

Enclosed Documents
- Agenda
- SEP Kit List
- Kit Use
- Sample Kit Request Form

[All kit signup documents are also located on our SEPGUIDES site -> SEP TEACHER RESOURCES -> KIT SIGNUP DAY].

Please fill out the demographic form prior to signing up for kits.
- You can do it from the link on the SEPGuides site.
- It can also be found here: https://www.surveymonkey.com/r/SEPDemographic2018_2019. There is a preview pdf of the information required online.

No kits or supplies are going out from now till KSD. Nope, we can’t. Please don’t ask.

Monday, September 10th is the deadline for Supplies-Only requests to be picked up on Kit Sign-Up Day.
On KSD, the supplies will be available for pickup starting at 12:45 PM.

Please bring with you:
- Your school calendar and several choices of kit checkout dates
- Sample Kit Request Form with your notes
- **Potluck item to share for lunch**
- Kit Use Guide—worth reading cover to cover—REALLY
- SEP supplies and resources to return

Parking: The upper employee lot will be available.

Arrival: Enter via Thomas Building. An SEP greeter will be at the door from 8:30 – 9:00 AM to let you in. If you arrive late and the door is locked, use the intercom for Hutch Security to request entry.

See you there! - Your SEP TEAM: Jeanne, Caren, and Regina